

CONFIDENTIAL RECOMMENDATION FORM

STAMFORD INDEPENDENT SCHOOL DISTRICT

(This page to be completed by the applicant)

IMPORTANT INSTRUCTIONS TO THE APPLICANT: Complete the information concerning the name and address of each reference listed on your application. Be sure to include as a reference your immediate supervisor from the last teaching position you held. Complete this form with your signature at the bottom of the page and return with your application.

PLEASE PRINT OR TYPE NAME AND ADDRESS OF REFERENCE:

Name _____

Address _____

City _____ State _____ Zip Code _____

Phone number _____

We would appreciate your cooperation in reading and signing the statement below. (Note: The following statement must be signed and returned with your application before it will be placed in our active files.)

“In order that the officials of the Stamford Independent School District may be fully informed as to my personal character and qualifications for employment, I authorize my references to be contacted and speak freely regarding my qualifications. In that regard, I hold them harmless from any civil actions on my part regarding their comments. I hereby authorize the party receiving this form to give full and complete information as may be requested by the Stamford Independent School District. I agree that the information will not be disclosed to me, but will be treated as confidential by the District. I waive any right to see this information at any time either prior to, during, or subsequent to my employment. I hereby authorize the Stamford Independent School District to request from my previous employers and any other persons who may have knowledge of me, information relative to my prior employment and to my personal character and qualification for employment and I hereby authorize my previous employers and others to release the same.”

Applicant's Signature

Date

The reference at the top of the page will complete the backside of this page.

STAMFORD INDEPENDENT SCHOOL DISTRICT

507 South Orient
Stamford, Texas 79553

Please give us your evaluation of _____ who has applied for a position with the Stamford Independent School District.

How long have you known this applicant? _____

In what capacity? _____

Check below the column which you think most accurately describes this applicant with regards to the characteristics listed in the first column.

	Superior	Good	Satisfactory	Poor
1. Personality	_____	_____	_____	_____
2. Enthusiasm.....	_____	_____	_____	_____
3. Appearance.....	_____	_____	_____	_____
4. General Health.....	_____	_____	_____	_____
5. Scholarship.....	_____	_____	_____	_____
6. Tact.....	_____	_____	_____	_____
7. Organization and Planning.....	_____	_____	_____	_____
8. Cooperation with Teachers.....	_____	_____	_____	_____
9. Rapport with Students.....	_____	_____	_____	_____
10. Discipline Management.....	_____	_____	_____	_____
11. Relationship.....	_____	_____	_____	_____
12. Regularity of Attendance.....	_____	_____	_____	_____
13. Character and Morality.....	_____	_____	_____	_____
14. General Evaluation.....	_____	_____	_____	_____

What do you consider this applicant's greatest strength? _____

To your knowledge, has the applicant ever been asked to resign, been fired, or failed to be re-employed as a teacher? If so, please explain. _____

If this applicant were applying to you for a similar position and you had the authority to employ, would you offer employment (or if currently employed with you, could the applicant remain in employment?) _____

Would a phone conference with the applying school district to share pertinent information be beneficial? _____

Signed _____ Position _____